



Government of West Bengal  
Office of the Principal,  
Jhargram Raj College, P.O. & District- Jhargram, PIN: 721507  
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Phone: 03221-255022

Memo No.: 543/NIT/2025-26/JRC(DJC)

Dated: 07.08.2025

**Tender Notice to Various Services/Items for Diamond Jubilee Celebration of Jhargram Raj College**

Tenders/rate charts are invited from the bone-fide and authorised vendors for supplying of following items and/or service for the ensuing **Diamond Jubilee Celebration** of Jhargram Raj College. Interested vendors/suppliers may please submit tenders/rate chart in the prescribed proforma to the offices of Principal, Jhargram Raj College, Jhargram by **August 18, 2025** and the tenders will be opened on **19.08.2025** by 02:30 p.m. Please see **proforma A** for the detail information to be submitted along with the tenders/rate charts. The quoted amount should be in INR.

**Eligibility Criteria:**

- The quoted rates should remain valid for the period up to 31<sup>st</sup> March 2026. The rates once accepted will not be changed under any circumstances.
- The violation of any of the conditions will entitle cancellation of the quotation and subsequent order.
- Photocopy of Professional Tax return for the last financial year, PAN No., current trade license and must be submitted along with the quotation.
- The tender inviting authority shall verify the aforementioned documents (In original) which are mandatory for the participation before issuance of the work order.
- The quotations will be out rightly rejected if it comes to the notice of the tender inviting authority during scrutiny that the credential or any other paper of the tenderer is found fabricated etc.
- The undersigned reserves the right of accepting or cancelling the tender without assigning any reason.

<b>Section A</b>	<b>Campus Cleaning (indoor and outdoor including three hostel compounds.</b>
Please mention rate for cleaning of per sq meter separately for indoor and outdoor	
<b>Section B</b>	<b>Advertisement in printed and electronic media</b>
1. Please mention name with the rate of printed and electronic media advertisement separately 2. Please mention the rate of the per sq fit or per minutes	
<b>Section C</b>	<b>Felicitation</b>
Please indicate the rate of flower bouquet, uttario, memento, books, pens etc. individually and per unit of the items	
<b>Section D</b>	<b>Car Hiring</b>
From Jhargram Raj College to Netaji Subhas Chandra Bose International Airport (NSCBIA) to and from and also for local transportation. Please indicate the rate for per km for deluxe and normal AC cars separately with halting charge as per Govt. approved rate	
<b>Section E</b>	<b>Public Addressing System</b> LED Screen, Giant Screen
Please indicate rater for per day per with operator charge	
<b>Section F</b>	<b>Refreshment and working lunch/dinner</b>
Please indicate these as follows:	
(a) <b>Veg. Meal:</b> Rice 100 g or chapatti, dal 25gm, veg. curry 100 gm, paneer 100 gm, chatni 25 gm, papad 1pc, sweet 1 pc, curd 50 gm.	
(b) <b>Fish Meal:</b> Rice 100 g or chapatti, dal 25gm, veg. curry 100 gm, fish 100 gm, chatni 25 gm, papad 1pc sweet 1 pc, curd 50 gm.	



(c) <b>Chicken Meal:</b> Rice 100 g or chapatti, dal 25gm, veg. curry 100 gm, chicken 150 gm, chatni 25 gm, papad 1pc sweet 1 pc, curd 50 gm.	
(d) <b>Break Fast/Tiffin:</b> puffed rice or 5 pc puri (luchi), sabji 150 gm, sweet 1 pc	
<b>Section G</b>	<b>Decorating items for stage and other places of the college for per day</b>
<b>Section H</b>	<b>Indigenously designed printed T-shirt, Cap etc. for procession</b> Please indicate rate individually and per unit of the items
<b>Section I</b>	<b>Power back up system with sound proof DG for per days and also for stand by</b>
<b>Section J</b>	<b>Hiring of local artist for cultural programme</b> Please indicate rate per artist/troop for per hour
<b>Section K</b>	Local accommodation in normal, AC and deluxe rooms. Please indicate rate individually for per day
<b>Section L</b>	<b>Photography, videography and documentary</b> Please indicate rate individually for per day.
<b>Section M</b>	<b>Wall Painting</b> Please indicate rate individually for per day
<b>Section N</b>	<b>Designing and Preparation of Tablo</b> Please indicate rate of painting for per sq. ft. of the wall
<b>Section O</b>	<b>Stationery articles</b> Cover file, room freshner, towel, register khata, gum, Cello tape, pin, gems clip, Fevicol, Godrej, NAVTAL Lock (8 Lever) etc. Please indicate rate for each articles.
<b>Section P</b>	<b>Printing Items</b> Flex, Banner Placard, Handbill, Magazine, etc.
<b>Section Q</b>	Publication of Seminar Proceedings (approx. 300 pages.)
<b>Section R</b>	Different types of sports items (e.g., sports kits, trophies, medals, etc.)
<b>Section S</b>	<b>Website Designing</b> Web Development, Interface Design, Web Graphic Design

Sd/ Dr. D. Roy  
Principal  
Jhargram Raj College

**Memo No.:** 543/NIT/2025-26/JRC(DJC)

**Date:** 07.08.2025

Copy forwarded for information and taking necessary action to:

1. The Hon'ble District Magistrate, Jhargram
2. The Sub-Divisional Officer, Jhargram.
3. The Treasury Officer, Jhargram.
4. The Block Development Officer, Jhargram.
5. The Post Master, Jhargram.
6. The Chairperson, Jhargram Municipality.
7. The Coordinator, IQAC, Jhargram Raj College.
8. The Convener, Purchase Advisory Committee.
9. The Convener website committee, Jhargram Raj College with a request to upload the tender notice in the college website.
10. College Notice Board.

Principal  
Jhargram Raj College  
**Principal**  
**Jhargram Raj College**  
07.08.25

**Proforma A for submitting Quotation (Strike out the non-applicable)**

1. Name of the party (In Capital letter):
2. Permanent address (proof needed):
3. Contact No./ Email.ID
4. Communication address (proof needed)
5. Trade license No. & date: (Renewed)
6. PAN card No. (Business):
7. Nature of business
8. Bank detail
  - a. A/C No.
  - b. Name of the Bank and Branch

N. B.: Copy of the documents should be furnished along with the application. I declared that all terms and conditions will be followed by me and the submitted documents are true to the best in my sound knowledge and belief.

Dated: Signature of Party (With seal)