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Office of The Principal

Jhargram Raj College, Govt. of West Bengal

P.O. & Dist.-Jhargram, Pin-721507

Memo No:325/DBT-1

Date: 27.07.2020

NOTICE INVITING TENDER

Quotations are invited from the manufacturers, authorized distributors and or suppliers for small equipment for the **Department of Botany** under the DBT star College grant (**San. No. 102/IFD/SAN/4679/2018-2019 dated 01.03.2019**). The interested manufacturers, authorized distributors/suppliers/dealers may submit quotations in the prescribed proforma (**Annexure I**) to the office of the Principal, Jhargram Raj College, Jhargram latest by August 4, 2020. Quotation in any other format will not be entertained and will be rejected outrightly. The Principal, Jhargram Raj College reserves the right to select the items (in single or multiple units) or to reject any quotation without assigning any reason. Incomplete tenders, amendments and additions to tender after opening or late tenders are liable to be ignored and rejected. Interested vendors may follow the instructions as given below for submission of their tenders through **speed post** only and no other mode of submission will be entertained due to COVID-19 pandemic situation. The envelope containing bid must clearly be **superscript the name of the Department and the memo number** of the tender notice. For details, please visit College website- **www.jrc.ac.in**.

Terms and Conditions of Bid

1. Only manufacturer(s) or their sole authorized distributors/ agents are eligible to bid. Authorization letter in the prescribed format (**Annexure – II**) from original manufacturer in favour of authorized Agent to bid/conclude the order against this tender, must be enclosed with the technical bid.
2. All offers should be made in English and should be written in both figures and words. All offers should be quoted in INR currency and comprehensive maintenance for three years for all the equipment. The rates once accepted will remain valid for the period up to 31st March, 2021 and will not be changed under any circumstances.
3. No advance payment must not be claimed against any work order before the delivery of the items at a time to the Office of the Coordinator, DBT star College scheme, Jhargram Raj College.
4. No installation charge and post-sale service will be claimed at any circumstances.
5. The Rate should be quoted as per specification excluding of All Taxes. **The L1 bidder will be selected based on the quoted price of the materials excluding taxes.**
6. **Any distortion in the technical specification indicated and also all terms & condition as indicated by the tender inviting authority for any of the items will reject the entire bid of the bidder.**
7. The bidders must have successfully completed at least 3 similar orders in the central and the state government agency/institution. Copy of the purchase order must be attached with Technical Bid.
8. Signed & stamped compliance sheet of the technical specification with make and model of the equipment with technical printed literature along with Bill of Material (BoM) mentioning all the terms & conditions clearly, must be enclosed with the bid.
9. Photocopy of the financial statements with net profit, duly audited/certified by the chartered accountant (CA) of the last three financial years along with the copies of income tax return (ITR), IGST certificate, PAN No., current trade license and a cancelled cheque must be enclosed with the bid (**Annexure III**).
10. The tenderer should not have been debarred or blacklisted by any Central/State Government Departments of India. Self-declaration in their letter head must be enclosed with the technical bid in prescribed format. The proforma of the self-declaration is attached with the tender as **Annexure –IV**.
11. The tender bid will be outrightly rejected if it comes to the notice of the tender inviting authority during scrutiny that the credential or any other paper of a tenderer is fabricated etc. and the tender inviting authority shall verify the above mentioned documents (In original) which are mandatory for the participation before issuance of the work order.
12. The tenderer viz. the Indian Agents and or the foreign firms should furnish a certificate that the rates quoted by the tenderer are not more than those quoted to any other Institution in India or aboard during the last one year, with supporting documents.

13. In case of any dispute, the College's decision will be treated as the final and conclusive. All legal actions are subject to Kolkata jurisdiction only.
14. The delivery should be made to the office of the coordinator, DBT Star College within seven (07) days from date of issuance of work order (**All the items at a time**). The supplied items will be physically verified and compared with the detail specification of individual items by the coordinator during delivery.
15. The violation of any of the conditions will entitle cancellation of the order.
16. Payment of bills on its production will be made after successful supply of the items within stipulated time, after the successful installation of each and every individual.
17. Any postal delay will not be entertained and bids reaches after 5.00 pm of the stipulated date (4th August) will not be accepted.

Itemised Detail Specification with Make and Model

Sl No.	Name of the instruments	Technical Specification	Make	Year of post-sale service required
01	Autoclave	NAIE Vertical Autoclave double walled, both inner chamber and outer body made up of high-grade stainless steel. Lid also made of heavy stainless steel. The unit should be fitted with radial lockup system, paddle lifting device. Provided with safety valve automatic pressure control switch, release valve and water level indicator. Size- 14 x 22	NAIE	Three
02	pH meter	Technical Specification: <ol style="list-style-type: none"> i. Micro controller based up to 5-point calibration for pH ii. pH Range: 0-14 iii. Resolution: 0.001 pH Resolution iv. mV Range: 0 to +1999.9 v. 0.1 mV Resolution vi. Temperature compensation: Auto / Manual vii. Readout: 2 Line 20 character alphanumeric LCD viii. Data storage: 80 Readings ix. Printer interface for 80 Column D.M. Printer 	SYSTRONICS (Model 362)	Three
03	Microcontroller based digital pH meter	Technical Specification: Dimension (mm): 235 x 185 x 85 Weight: 1.25 kg pH Range: 0 – 14 Millivolt Range: 0 to ± 1999 mV Slope correction: 85% to 115% Resolution: 0.01 pH, 1 mV in mV mode Repeatability: ± 0.01pH ± 1 digit for pH Standardization range: ± 1 pH Temp compensation: 1 to 100 °C digital display Display: 3 ½ digit red LCD seven segments Polarization current: 10 µA Recorder Output: ± 10 mV/pH in pH mode ± 10 mV/100 mV in mV mode Power: 230 V ± 10% 50Hz Accessories: combined electrode, clamp and stand	SYSTRONICS (Model 902)	Three
04	Digital Automatic spectrophotometer	Technical Specification: Dimension (mm): 420 x 310 x 125 Weight: 6.5 Kg	SYSTRONICS (Type - 108)	Three

		<p>Wave length Range: 340-960 nm Wave length accuracy: 5 nm Wave length display: dial Spectral bandwidth: 10 nm Photometric accuracy: ± 0.005 Abs at 1.00 Abs Photometric resolution: 0.1% T, 0.001 abs Photometric read out: 4-digit 7 segment LED Grating: 600 line/mm Source: Tungsten Halogen lamp Detector: Wide range silicon photodiode Sample Holder: single position 10 mm cuvette holder Min. sample volume: 1 ml in 4 ml cuvette Measuring mode: Auto, %T, Abs and concentration Power: 230V \pm 10%, 50 Hz Accessories: a) two quartz cuvette + two glass Cuvette</p>		
05	Vertical Gel Electrophoresis unit with Powerpack	<p>Technical Specification:</p> <ol style="list-style-type: none"> i. Gel Size: 16 x 20 cms. ii. Principal Material: Acrylic iii. Upper Buffer Tank Dimension: 200 x 60 x 25 mm iv. Lower Buffer Tank Dimension: 270 x 60 x 60 mm v. No. of Combs: 20 Well Teflon Comb 1 mm-2 Nos. vi. Teflon Spacers: 1 mm Teflon Spacers 6 Nos. vii. Connecting Cord: red and black (1 each). viii. No. of Platinum Electrodes: red and black (1 each). ix. Lid: 1 No. x. Leveling Screws: 3 Nos. xi. Glass Plate: Notched and rectangular 2 sets. xii. Gasket: Fixed xiii. Clamp and Screws: 2 sets. xiv. Gel Casting Unit 	GENEI (Model: Maxi Gel System)	Three
06	Horizontal Gel Electrophoresis with Recommended power pack	<p>Technical Specification:</p> <ol style="list-style-type: none"> i. Gel size: 200 x 200 mm. UV transparent. ii. Principal Material: Acrylic iii. Inner tank dimension: 310 x 215 x 68 mm iv. No of trays: Inbuilt v. No. of combs: 26 Well Analytical Acrylic Comb 1.5 mm thick x 1 No. vi. 3 Well Preparative Acrylic Comb 3 mm thick x 1 No. vii. 3 mm thick x 1 No. viii. Well Preparative Acrylic Comb 6 mm thick x 1 No. ix. 6 mm thick x 1 No. x. Connecting Cord: red and black (1 each). xi. No. of Platinum electrodes: red and black (1 each). xii. Lid: 1 No. xiii. Gel scoop: 1 No. 	GENEI (Pl. No.: 03-04 UV Cat No.: 106590GB)	Three
07	Lux meter	digital Lux Meter 0-50000 Lux.	Biocraft (Model - CEI-7)	

08	Laboratory Refrigerator	Technical Specification: i. Capacity: 400 Ltrs ii. Cooling type: Frost free iii. Cooling efficiency: Uniform cooling by force air circulation iv. Temperature range: 1°C to 10°C v. No. of glass door: 1 (with clear visibility with dual glass) vi. Baskets/Shelves: 4 (adjustable wire coated plastic mesh) vii. External dimension (mm): 582 x 584 x 1702 viii. Inner body: Chemical resistance Plastic ix. Outer body: Coated GI sheet x. Internal temperature Display: Digital Alarm System: Yes	REMI (RLR-400)	Three
09	Cyclomixture with necessary accessory	Technical Speciation i. Power: 32 watts ii. Shaking movement: Orbital iii. Orbital Diameter: 4 mm iv. Motor types: Shaded pole motor v. Permissible ON time: 100% power 30 mins vi. Speed range: 0-2500 rpm vii. Run type: continuous/touch operation viii. Dimension (mm): 127 x 130 x 160 ix. Wight: 2.8 kg	REMI Plus) (101)	Three

Principal/Officer-in-Charge,
Jhargram Raj College.

OFFICER - IN - CHARGE
JHARGRAM RAJ COLLEGE

Date 27.07.2020

Memo No.

Copy forwarded for information and taking necessary action to:

1. The Hon'ble District Magistrate, Jhargram
2. The Sub-Divisional Officer, Jhargram.
3. The Treasury Officer, Jhargram.
4. The Block Development Officer, Jhargram.
5. The Post Master, Jhargram.
6. The Chairman, Jhargram Municipality.
7. Dr. Gariam Gupta, Program officer, DBT, GoI, New Delhi
8. Dr. Tapas Kr. Adalder, Coordinator, DBT Star College Scheme, Jhargram Raj College.
9. College Notice Board.
10. Mr. Sayantan Roy, Convener website committee, Jhargram Raj College

Principal/Officer-in-Charge,
Jhargram Raj College.

OFFICER - IN - CHARGE
JHARGRAM RAJ COLLEGE

27/7/20

Proforma for Quotation (Annexure I)

Sl. No.	Name of the instrument	Technical specification with make and model	Whether technical printed literature along with Bill of Material (BoM) submitted or not	Catalogue Price (INR)	% of discount on the catalogue price	Rate excluding GST after Discount

Annexure – II

FORMAT FOR MANUFACTURER'S AUTHORISATION LETTER TO AGENT (on letter head)

Ref. No. Date:

To,
The Principal/Officer-in-Charge,
Jhargram Raj College,
Jhargram,
West Bengal 721507

Sub.: Authorization Letter

Dear Sir, We, _____, who are established and reputed manufacturers of _____, having factory at _____, hereby authorize M/s. _____ (name & address of Indian distributor /agent) to bid, negotiate and conclude the order with you for the above goods manufactured by us.

We shall remain responsible for the tender / contract / agreement negotiated by the said M/s. _____, jointly and severely.

We ensure that we would also support / facilitate the M/s _____ on regular basis with technology / product updates for upgradation / maintains / repairing / servicing of the supplied goods manufactured by us.

In case duties of the Indian agent / distributor are changed or agent / distributor is changed it shall be obligatory on us to automatically transfer all the duties and obligations to the new

Indian Agent failing which we will ipso-facto become liable for all acts of commission or omission on the part of new Indian Agent / distributor.

Yours faithfully,

[Name & Signature] for and on behalf of M/s. _____ [Name of manufacturer]

Note: This letter of authorisation should be on the letterhead of the manufacturing concern and should be signed by a person competent and having the power of attorney to bind the manufacturer. A copy of notarised power of attorney should also be furnished.

Bidders Information (Annexure-III)
(On bidder letterhead)

1. Name of the party (In Capital letter):

2. Permanent address (proof needed):

3. (a) Name of the Contact Person
(b) Contact No.
(c) Email.ID

4. Communication address (proof needed)

5. Trade license No. & date: (Renewed)

6. (a) PAN card No. (Business):
(b) (GST No.)
(c) Annual Turn Over (Prof Needed)

7. Nature of business

8. Bank detail (Kindly attach scanned copy of one Cheque)
 - a. A/C No.

 - b. Name of the Bank and Branch

9. Other Relevant Information of the Bidder:

N. B.: Copy of the documents should be furnished along with the application. I declared that all terms and conditions will be followed by me and the submitted documents are true to the best in my sound knowledge and belief.

Dated:

Signature of Party (With seal)

Annexure-IV

FORMAT FOR self-declaration of NON-BLACKLISTING OF SUPPLIER (On letter Head)

I/ We _____Manufacturer/partner/Authorized Distributor/Agent (strike out which is not applicable) of (Supplier) _____ do hereby declare and solemnly affirm that the individual/firm/company is not black-listed by the Union/State Government/Autonomous body. We hereby confirm that the we will withdraw our bids if the tender inviting authority find us guilty of blacklisting by any authority across the country or the tender inviting authority can cancel our entire bid at any point of tender process.

Signature of the Deponent

Address _____